

Essential Services
Fire Safety Measures

**Building Code
of Australia**

Class 2 to Class 9 Buildings

VOLUME 1



Australian Standard®
Maintenance of fire protection
equipment
Part 10: Emergency warning and
intercommunication systems



VERIFIED

For Building Owners & Managers

- Compliance
- Risk Management
- Service Delivery
- Financial Impact

Between the statutory regulations of essential service / fire safety measures in buildings and the common law, the legal responsibilities of building owners, tenants, facility managers and maintenance contractors are significant.

Understanding the complexities building owners and managers face, Verified has developed a unique recording system that easily and cost effectively controls these responsibilities.

Verified's system allows you to manage maintenance to simplify your requirements for essential services. By introducing scanning technology into your existing systems, you now have the tools to control:

- Compliance
- Risk Management
- Service Delivery
- Financial Impact

of essential services in your building.

Verified delivers electronic:

- Notification of system faults
- Notification of missed tests
- Recording and storage of testing data and documents
- Annual report for your statutory requirements

This electronic information allows you to meet your legal responsibilities.

Compliance

Essential Services maintenance is mandatory. The regulatory authorities now impose heavy fines for non-compliance. With more than 40 possible essential services in any one building, ensuring each is maintained to the relevant requirements is a difficult task. Lack of maintenance, system defects, and failed tests could become your biggest liability.

Maintenance records are the fundamental key to compliance. Verified provides the system and tools to allow you to better manage your

obligation. It's no longer a problem controlling multiple contractors, on multiple sites, each with their own reporting formats. Verified consolidates that for you.

The regulatory documentation that you must complete annually can now be confidently signed off.

Risk Management

In an emergency, it is imperative that your Essential Services operate as intended. Managing this risk ensures your liability is minimised. The underlying need for regular maintenance of safety systems is crucial for correct operation. No building owner or manager can afford to leave it to chance, ethically or legally. The bottom line is 'safe buildings save lives.'

Service Delivery

The Verified system reports:

- That all tests are being performed as expected, and as contracted
- That all testing regimes are being conducted
- That all frequencies are being completed
- That defects are rectified effectively
- That the right people get the information when / if something fails
- That you have got the correct records

Make sure your providers reach the service levels required for compliance. Verified makes this happen.

Financial Impact

There is a cost to compliance. Management of service providers, record keeping, audits and checks, all take up valuable time and resources. With the increase in the regulatory requirements and associated penalties, your costs are increasing. Verified can dramatically reduce the time your staff spend on essential services, so they can focus on operational matters.

Verified provides the following benefits:

- Significantly reduced management time
- Reduced paperwork and record keeping
- Simple implementation
- Contractor independent - no need to change service providers
- Easy to use log books - no training required
- Log Books based on Australian Standards and are applicable in all States and Territories
- Verified is an independent provider of information systems
- Consistency of reporting across multiple providers and service types
- Unique barcode for each building ensures records cannot be replicated
- No contract required with Verified

Electronic records also provide:

- Automatic confirmation of missed tests
- Reports on system defects and test failures as a priority
- The ability to manage thousands of records
- The ability to find test documents easily and retrieve them in seconds
- High data integrity using OMR and ICR technology
- A permanent TIFF image of every test sheet
- Information that can be imported to your existing maintenance systems
- Documents that can be shared with centralised information available to multiple parties
- Files that can be simply and quickly faxed or emailed
- Prevention of lost records

State building regulations are increasing their requirements to ensure the buildings we live in, work in, and play in, are safe. People that are responsible for buildings and the people in them must be able to answer all the questions in regards to their essential services/ fire safety measures. You are ultimately responsible!

How it works

All essential service / fire safety measures maintenance should be done in accordance with Australian Standards requirements. Records of tests, inspections, and rectification works are required to show compliance has been achieved.

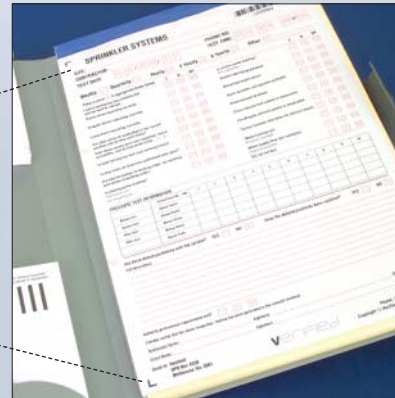
Verified has combined document imaging with a range of purpose designed log books that are optically scanned and read utilising the latest in Intelligent Character Recognition (ICR) and Optical Mark Recognition (OMR) technology.

These sophisticated hardware and software systems allow Verified to report on all testing data, whether it's for compliance confirmation, historical records, missed audits, or defect notification.

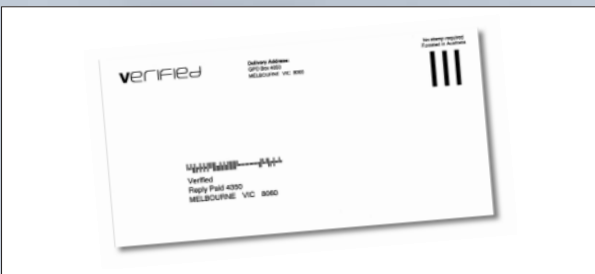
- 1 Maintenance contractor performs maintenance as normal



- 2 Maintenance contractor fills out Verified Logbook



- 3 Maintenance contractor posts the Logbook sheet to Verified using the supplied pre-paid envelopes

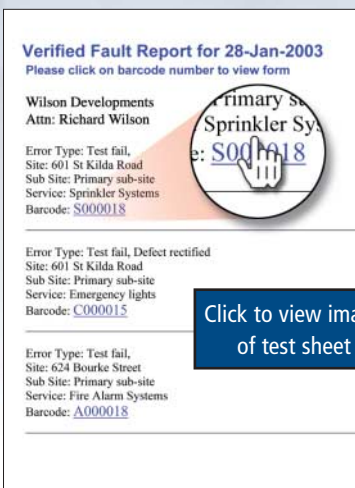


- 4 The Logbook sheet is electronically scanned in the Verified database and analysed against specific requirements

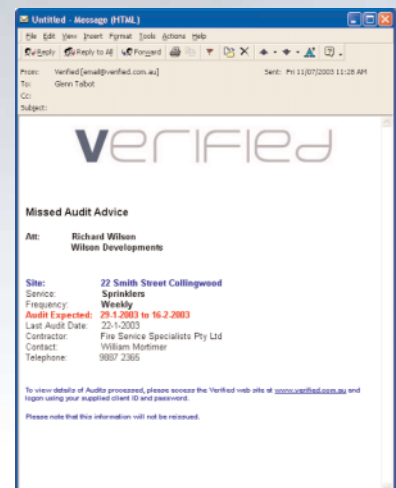


- 5 Verified then provides instant notification via email:

- Sample email of defects/faults and failed tests



- Sample email showing missed tests



All your information and reports are available from Verified's website via your secure login

Choose reporting period Choose site Click to print annual report for statutory requirements - Report tailored for each state

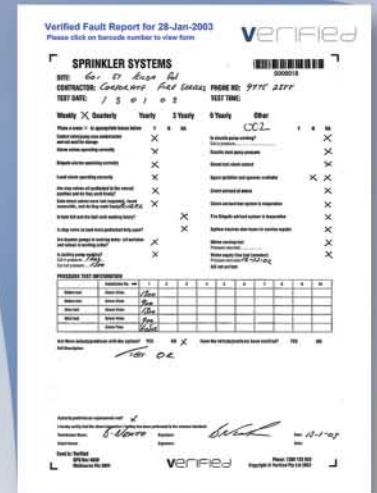
Filter by state Click to view other sites

Icons to show test status

Missed tests easily recognised

Test results - Simply click on to view the logbook image

- ✓ All your buildings comply with regulations
- ✓ All essential services/fire safety measures are working and being maintained
- ✓ All test inspections are completed
- ✓ All test records are available
- ✓ All compliance documents can be generated
- ✓ All your buildings are safe



VALUE
EFFECTIVE
ACCURATE
FUNCTIONAL
CONVENIENT
TRANSPARENT
UNCOMPLICATED



To find out how your buildings will benefit with VERIFIED, contact us at:

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